12/12/2025

Workforce Continuing Education
ATTN: Gilbert Gedeon

Dear Mr. Gedeon:

Thank you for submitting applications for continuing education course credit with the Ohio Board of Building Standards. The following course or courses have been approved for all certifications for the 2026 calendar year:

BBS2026-151 International Mechanical Code 2021 and the Changes from 2018 4 hours

Course providers are required to issue to participants a certificate of completion that shall include the name of the participant, the course title, the date, the approved credit hours, the words "for all certifications," and the approved course number. After completion of a course, the provider shall file with the Board a list of the names of the participants with their certification number. Providers shall formulate a method to verify the individual's attendance and completion of the course. No partial credit shall be given to any participant who failed to complete the entire course as approved.

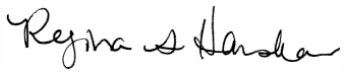
Approval numbers are good from the date of Board approval until December 31st of the calendar year. At the end of the calendar year, you may apply for a new approval number for the new year. Provided three things have not changed – course contents, credit hours, and the applicable codes themselves – the application will be processed administratively. When applying for a new approval number, please state on the application whether the course content has changed, along with the date the course is to be held.

Course instructors should be knowledgeable of the currently adopted codes and standards and should promote the uniform application of these codes and standards to the extent possible. Additionally, because courses are approved for both residential and nonresidential certifications, the course instructor shall highlight during the course any differences in the application of code requirements when necessary.

Please contact us with any questions you may have. Thank you for providing effective continuing education courses for code officials in Ohio.

Sincerely,

for the Board of Building Standards,



Regina S. Hanshaw
Executive Secretary
RSH/mkl